

THE NON- CONFIDENTIAL MINUTES OF THE LOCAL GOVERNING BODY MEETING HELD ON THE 16th DECEMBER 2024 AT 3.30 PM, LOCATION, THE CUBE

Composition of the Board

NAME	TYPE OF GOVERNOR	END DATE OF OFFICE	Attended Y/N
Viv Evans	Community	03.10.2025	N
Gareth Owen	Community	03.07.2026	Y
Tim Rodgers	Community	08.12.2027	Y
Dave Bennett	Headteacher		Y
Pankaj Thacker	Staff	03.07.2026	Y
Grant Turner	Staff	03.07.2026	Y
Rosemary Campbell	Parent	26.02.2027	Y
Jane Mullan	Parent	07.04.2028	Y
Vacancy	Community		
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Vacancy	Community		
In Attendance			
Nicki Green	Governance Professional		Y
Andy Smith	Linked Trustee		Y
Paul Newman	Catering Operations Manager		Y
Parin Chouhan	Observer		Y
Sherilyn Perriera	Observer		
Olumuyiwa Ojo	Observer		Y

AGENDA NON-CONFIDENTIAL [Meeting Folder](#)

ITEM NO	ITEM	Action	Due
1.	WELCOME AND APOLOGIES All Governors were welcomed by TR who was chairing the meeting. Apologies from VE were accepted Olumuyiwa Ojo, was nominated and accepted as a community governor by the LGB. His term dates are 16/1/24 to 15/12/28		
2.	DECLARATIONS OF INTERESTS No pecuniary interests were declared regarding the business to be discussed in the meeting		

<p>3.</p>	<p>SCHOOL FOOD PROVISION</p> <p>PN, the trust catering operations manager, attended the meeting to give the LGB an overview of the school food provision. He shared a selection of menus available at trust schools and discussed the specifics of TWS's food and how nutrients, value, environment and healthy eating are incorporated. The food provision at TWS is busy with pupils and staff, which is a good indicator of the food standard.</p> <p>TWS has signed up to the national breakfast scheme (due to the number of free school meals) and offers free breakfasts to all students. Food is provided after school through the Aspire programme.</p> <p>The food strategy, budget, and the challenge of free school meals due to low funding were discussed. A system has been put in place that gives head cooks a clear picture of spending, allowing them to take greater ownership of the school's catering budget.</p> <p>Free school meals, how they are funded, and how this impacts the catering budget was discussed.</p> <p>Q. How much food waste do you have?</p> <p>A. We know the numbers we are catering to and produce food accordingly. If we overcook during the day, this goes towards the after-school club food provisions, or things like pasta are made into salads for the following day.</p> <p>Q. A recent survey sent to some members of the LGB asked about the school food policy. How can a copy of this be obtained?</p> <p>A. The Safer Food Better Business, supplied by the Food Standards Agency, is used. We have been awarded 5 stars from a recent environmental health visit.</p> <p>Q. Previously, TWS has been part of the healthy school initiative; is there anything like that now?</p> <p>A. Not at present, but we consider the nutritional value and food safety standards of the food provided.</p>		
<p>4.</p>	<p>WELLBEING INITIATIVES</p> <p>An update, and activities overview of the well-being plan, part of the strategic action plan, was provided.</p> <p>The well-being plan was created in conjunction with staff to give it value, and all staff use and benefit from it. To aid this, a termly well-being survey is sent to staff members.</p> <p>The current focus is providing flexibility and flexible working practises for all staff. An overview of the key policies and procedures associated with flexible working practices was given. Notably, 78% of teachers and 70% of support staff have used one or more of the policies outlined.</p> <p>During the meeting, the LGB was given a copy of the yearly updated well-being offer to staff. The pertinent points and positive impact on culture were highlighted.</p> <p>Winstanley staff responses to well-being-related survey questions are most favourable amongst trust schools, a recognition of the hard work that goes into having the right offer.</p> <p>Key focuses going forward were explained to the governors</p> <p>Q. Are the counselling systems in-house or external?</p> <p>A. Depending on the level of need, there are registered staff councillors, and an external service is available that is easy for staff to access.</p>		

5.	MINUTES OF THE LAST MEETING The non-confidential and confidential minutes of the Governing Board meeting held on 14.10.24 were approved as an accurate reflection of the meeting.																													
6.	MATTERS ARISING To review and update actions from the previous meeting. <table border="1"><thead><tr><th>DATE</th><th>ITEM NO</th><th>ACTION</th><th>BY WHO</th><th>WHEN</th></tr></thead><tbody><tr><td>14.10.24</td><td>10</td><td>Any changes, amendments, or additions to the draft governance action plan 24-25 are to be emailed to VE. The action plan is to be finalised at the December LGB meeting</td><td>All</td><td>16.12.24</td></tr><tr><td colspan="5">Update- As VE was not in attendance, action is CFD to the next meeting</td></tr><tr><td>14.10.24</td><td>12</td><td>notifications will be sent via GH so that governors can consider the TWS antibullying policy and TWS behaviour management policy. A week's deadline to be given for feedback or approval for these policies.</td><td>All</td><td>31.10.24</td></tr><tr><td colspan="5">Update- Policies were added to Governor Hub, No comments or questions were received and these have been deemed as approved and passed back to TWS for actioning- Action Closed</td></tr></tbody></table>			DATE	ITEM NO	ACTION	BY WHO	WHEN	14.10.24	10	Any changes, amendments, or additions to the draft governance action plan 24-25 are to be emailed to VE. The action plan is to be finalised at the December LGB meeting	All	16.12.24	Update- As VE was not in attendance, action is CFD to the next meeting					14.10.24	12	notifications will be sent via GH so that governors can consider the TWS antibullying policy and TWS behaviour management policy. A week's deadline to be given for feedback or approval for these policies.	All	31.10.24	Update- Policies were added to Governor Hub, No comments or questions were received and these have been deemed as approved and passed back to TWS for actioning- Action Closed						
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7.	GOVERNANCE - CONSTITUTION/ MEMBERSHIP <ol style="list-style-type: none">It was advised that Winstanley LGB currently does not have a chair; FE and TR share meeting duties. The governors were requested to let NG know if they are interested in becoming chair.b. There are currently two community governor vacancies; there were two observers at the meeting who may fill these positions. An overview of the school and the governor role was provided for the observers benefit.It was noted that there are no terms of office which are due to cease before the next meetingGovernors were reminded to complete their declarations of interest and confirmations on Governor Hub.The School Website and Get Information about School (GIAS) were confirmed as compliant.A governor's well-being and safeguarding visits are included in items 4 & 8 of the agenda.There was no governor training undertaken to be noted at the meeting.																													

8.	<p>SAFEGUARDING</p> <p><u>Monitoring of Safeguarding Visit.</u></p> <p>Governors were advised that when VE visited, she was impressed with the safeguarding practices. The school has a high number of safeguarding incidents, which is reflective of the school demographic. The DSL follows precise guidelines to ensure all incidents are handled timely and effectively. It was confirmed that the SCR had been checked and was up to date.</p> <p>Q. Is there any trends in safeguarding reporting, since the last meeting that the LGB should be aware of?</p> <p>A. Nothing different from previous. There is a high level of students with mental health issues and a high number experiencing domestic violence in the home. We are ensuring that students know that TWS is a safe environment for them.</p> <p>It was discussed how TWS supports children on managed moves from other schools and how the sharing of safeguarding information between schools has improved</p>		
9.	<p>STAKEHOLDER ENGAGEMENT</p> <p><u>Stakeholder Engagement - note for trustees</u></p> <p>Governors noted the information provided by trustees regarding their role in stakeholder engagement.</p> <p>It was advised that the trust had purchased a system for undertaking surveys, which can be trust-specific or ad hoc questions posed by the school. The data provided can be benchmarked against the trust or national data. A discussion was held about low parent engagement in school and how surveys could support the strategy to increase this.</p>		
10.	<p>PUPIL PREMIUM</p> <p>The draft pupil premium strategy, which outlines what the school has in place to support PP, was provided in advance of the meeting for the governors' consideration.</p> <p>To give context to the strategy, an overview of the number of PPs, funding, and how this is allocated was given.</p> <p>Q. How are students entitled to free school meals supported during school holidays?</p> <p>A. There is a scheme that provides vouchers during the holidays.</p> <p>Q. Are looked after children (LAC) included in the PP pot?</p> <p>A. Yes, there is funding for LAC, and previously LAC.</p> <p>In response to a question, how LAC and PLAC are identified during the transition process was spoken about.</p> <p>Action: Governors are to read the PP strategy and provide comments to DB by the end of the week. The strategy is due to be published on the school website by 31/12/24</p>	ALL	20.12.24

11.	HEADTEACHER REPORT <ul style="list-style-type: none"> • HT Commentary Report • Trustees report Nov 2024 • Academic progress report • SIP progress update <p>This item was considered confidential. Please see part 2, confidential minutes.</p>		
12.	RISK REGISTER <p>Exam results not improving were advised as the greatest risk. Based on internal data, higher outcomes had been anticipated. Missing key stage 2 data for some students impacted the actual Progress 8 score. The work being done to improve results and develop students was spoken about.</p> <p>Q. Other than public image, what are the other risks associated with poor results?</p> <p>A. Possible Ofsted, but we are not due an Ofsted visit. It's frustrating that results haven't improved. However, we are educating pupils who have been excluded from other schools and are an inclusive school that provides education for all and doesn't turn down students due to the impact they could have on results</p> <p>Q. How do we compare with other schools with a like-for-like demographic?</p> <p>A. An overview of the Progress 8 scores for different national demographics was given.</p>		
13.	SEND <p>The SEND information report to be added to the school website was noted by the Governors.</p> <p>A SEND staffing update was given including LC from Bosworth being the named SENCO whilst KH is on maternity leave.</p>		
14.	DATES FOR GOVERNORS' DIARIES <p>27th January 2025 Holocaust Memorial Day</p>		
15.	POLICIES <p>There were no policies for the LGB to note or approve during the meeting</p>		
16.	AOB		

PN left the meeting at 3.50 pm

JM left the meeting at 6.30 pm

The meeting finished at 5.15 pm